

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
JUNE 25, 2013**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231

FLAG SALUTE

ROLL CALL: Carew, Dewees, O'Neill, Perri, Polistina, Travagline

APPROVAL OF MINUTES – May 28, 2013

7:30PM PRESENTATION OF CERTIFICATES:

- CITIZEN OF THE YEAR – George Edwards
- NORTHFIELD'S 1ST BABY – Paisley Avalon Manne
 - BORN January 2, 2013 to proud mother Christy Anne Manne

COMMITTEE REPORTS

MAYOR'S REPORT

CITY ENGINEER'S REPORT

RESOLUTIONS

- | | |
|-----------------|--|
| 117-2013 | Governing Body Certification of the Annual Audit |
| 118-2013 | To Authorize Liquor License Renewal for the Year 2013-2014 |
| 119-2013 | To Authorize Liquor License Renewal for the Year 2013-2014 |
| 120-2013 | Acknowledging the Terms and Conditions of the South Jersey Power Cooperative Bid Results for the Purchase of the Commodity Retail Electricity |
| 121-2013 | A Resolution Extending the Agreement between the City of Northfield and the City of Linwood to Share a Police Chief/Share Police Chief Services for a Period of One Year |
| 122-2013 | Refund of Overpayment of Taxes, Block 42 Lot 123 |
| 123-2013 | To Hire a Laborer in the Public Works Department |
| 124-2013 | A Resolution Amending Resolution 103-2013, Which Established Salaries for Non-Union Employees of the City of Northfield For 2013 |
| 125-2013 | Inserting an Item of Revenue in the 2013 Budget |
| 126-2013 | To Authorize a Change in the Number of Hours Worked per Week for Seasonal Concession Stand Attendant |
| 127-2013 | To Authorize the Hiring of Brittney Ann Jarvis as Seasonal Concession Stand Attendant for Birch Grove Park |
| 128-2013 | A Resolution for the Cancellation of Grant Fund Balances and Appropriation Reserves |
| 129-2013 | Authorizing Schaeffer, Nassar, Scheidegg to Proceed with Certain Projects |
| 130-2013 | Resolution Approving the Appointment of a Volunteer to Assist the Economic Development Commission with its Business Survey Project |

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
JUNE 25, 2013**

- 131-2013** A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12, Regarding Personnel Matters and Contract Negotiations with Regard to a Step 4 Grievance Filed by Mainland PBA Local No. 77

ORDINANCES

- 7-2013** Amending Section 350 of the City of Northfield Code (Towing)
Introduction/No Public Input/Published in the Press of AC 6/29/2013
2nd Reading/Public Hearing/Final Adoption 7/23/2013
- 8-2013** Ordinance Providing For And Establishing The Position Of Personnel Coordinator For The City Of Northfield
Introduction/No Public Input/Published in the Press of AC 6/29/2013
2nd Reading/Public Hearing/Final Adoption 7/23/2013
- 9-2013** An Ordinance Appropriating \$20,000.00 From The Capital Improvement Fund For The Purchase Of Computer And Electronic Equipment For The City Of Northfield, County Of Atlantic, State Of New Jersey
Introduction/No Public Input/Published in the Press of AC 6/29/2013
2nd Reading/Public Hearing/Final Adoption 7/23/2013

PAYMENT OF BILLS \$354,591.04

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

MEETING NOTICES

| | | |
|--------------|-----------|--|
| City Council | July 23rd | 6:00pm Work Session Regular Session Immediately Following |
|--------------|-----------|--|

ADJOURNMENT

**COITY OF NORTHFIELD, NJ
RESOLUTION NO. 117-2013**

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2012 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, ILS. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the City Council of the City of Northfield, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of June 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 118-2013**

**TO AUTHORIZE LIQUOR LICENSE RENEWAL
FOR THE YEAR 2013-2014**

WHEREAS, an application was submitted on behalf of Northfield Liquors LLC, for a liquor license renewal for the year 2013-2014; and

WHEREAS, the application has been reviewed by the Police Department, Municipal Clerk and Council; and

WHEREAS, the Alcoholic Beverage Retail Licensee Clearance Certificate has been received from the State of New Jersey Division of Taxation and a copy is on file in the office of the Municipal Clerk.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and Council of the City of Northfield that license number 0118-44-004-001 shall be granted to Northfield Liquors LLC effective July 1, 2013 through June 30, 2014.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of June 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 119-2013**

**TO AUTHORIZE LIQUOR LICENSE RENEWAL
FOR THE YEAR 2013-2014**

WHEREAS, an application was submitted on behalf of LGM Enterprises, Inc., for a liquor license renewal for the year 2013-2014; and

WHEREAS, the application has been reviewed by the Police Department, Municipal Clerk and Council; and

WHEREAS, the Alcoholic Beverage Retail Licensee Clearance Certificate has been received from the State of New Jersey Division of Taxation and a copy is on file in the office of the Municipal Clerk.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and Council of the City of Northfield that license number 0118-33-001-002 shall be granted to LGM Enterprises, Inc. effective July 1, 2013 through June 30, 2014.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of June 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 120-2013**

**ACKNOWLEDGING THE TERMS AND CONDITIONS OF THE SOUTH
JERSEY POWER COOPERATIVE BID RESULTS FOR THE PURCHASE
OF THE COMMODITY RETAIL ELECTRICITY**

WHEREAS, the City of Northfield participated in the South Jersey Power Cooperative ("SJPC") bid for the purchase of the commodity Retail electricity; and

WHEREAS, the County of Camden, on behalf of the members of the South Jersey Power Cooperative ("SJPC") voted and awarded the contract to Hess Corporation; and

WHEREAS, the City of Northfield is required to adopt a Resolution acknowledging the award and the terms and conditions of the bid process, incorporated herein as Exhibit A.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey that the terms and conditions of the retail electricity bid results, incorporated herein as Exhibit A, are hereby acknowledged.

BE IT FURTHER RESOLVED, that the City of Northfield must also continue to pay the distribution cost to Atlantic City Electric and the applicable energy tax as required by the State of New Jersey.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of June 2013.

Mary Canesi, RMC, Municipal Clerk



Dome-Tech, Inc.

EXECUTIVE SUMMARY

2013 SJPC BID FOR RETAIL ELECTRICITY FOR PRIMARY AND SECONDARY-SERVICE ELECTRIC ACCOUNTS

TO: Participating Members of the South Jersey Power Co-Operative ("SJPC")
FROM: Dome-Tech, Inc.
REPORT DATE: May 28, 2013
BID DATE: April 18, 2013
RE: Electric Bid Summary and Results

On behalf of the participating members of the SJPC, bids for retail electric generation service were received by Camden County on Thursday, April 18, 2013. This document provides a summary of our bid strategy, process, results, savings projections and other pertinent information. If you have any questions concerning this document or process, you may feel free to contact your respective County Purchasing office or Dome-Tech, directly.

1.0 CONTACT INFORMATION, LOW BID PRICES AND CONTRACT SERVICE PERIOD

SJPC Consultant: Dome-Tech, Inc.
510 Thornall St., Suite 170
Edison, NJ 08837
Phone: (732) 590-0122
Fax: (732) 590-3293
Shawn Tejani: (732) 590-2229
Erik Miller: (732) 590-1842

Winning Bidder: Hess Corporation
One Hess Plaza
Woodbridge, NJ 07095
Victoria Bukreeva, Kevin George
Phone: 877-628-0677

Awarded Account Categories and Low Bid Price(\$/kWh)

| | |
|--|-----------------|
| PSE&G Primary accounts (non-CCMUA) | <u>\$0.0776</u> |
| PSE&G Primary accounts (CCMUA, Camden Corrections) | <u>\$0.0711</u> |
| PSE&G Secondary (street light) accounts | <u>\$0.0529</u> |
| Note: PSEG Facility accounts were not awarded (See Page 4 for explanation) | |
| ACE Primary accounts | <u>\$0.0827</u> |
| ACE Secondary (facility) accounts | <u>\$0.0849</u> |
| ACE Secondary (street light) accounts | <u>\$0.0525</u> |

The Service Period for all awarded accounts is June 2013 – June 2015. This is a 24-month Agreement

Contracted Bid Prices (by Utility Service Territory and for each Account/Meter Category):



ATLANTIC CITY ELECTRIC (ACE) SERVICE TERRITORY

| <u>BID PRICING OPTION</u> | <u>UTILITY</u> | <u>ACCOUNT CATEGORY/TYPE</u> | <u>UTILITY BILL RATE CLASSES</u> | <u>SERVICE START MONTH</u> | <u>CONTRACT TERM</u> | <u>Approximate # of ACCOUNTS</u> | <u>CURRENT RATE (2012)</u> | <u>CURRENT SUPPLIER</u> | <u>LOWEST RESPONSIBLE BID RATE (\$/kwh)</u> | <u>WINNING SUPPLIER</u> |
|---------------------------|----------------|----------------------------------|----------------------------------|----------------------------|----------------------|----------------------------------|----------------------------|-------------------------|---|-------------------------|
| 1 | ACE | FP (mostly facilities) | MGS, AGS, DDC | Jun-13 | 24 Months | 1850 | \$0.08695 | Hess | \$ 0.0849 | Hess |
| 2 | ACE | FP (outdoor and street lighting) | SPL and CSL | Jun-13 | 24 Months | 600 | \$0.06000 | SJE | \$ 0.0525 | Hess |
| 3 | ACE | CIEP (largest facilities) | AGS-P and MGS-P | Jun-13 | 24 Months | 3 | \$0.08075 | SJE | \$ 0.0827 | Hess |

PUBLIC SERVICE ELECTRIC & GAS (PSE&G) SERVICE TERRITORY

| <u>BID PRICING OPTION</u> | <u>UTILITY</u> | <u>ACCOUNT CATEGORY/TYPE</u> | <u>UTILITY BILL RATE CLASSES</u> | <u>SERVICE START MONTH</u> | <u>CONTRACT TERM</u> | <u>Approximate # of ACCOUNTS</u> | <u>CURRENT RATE (2012)</u> | <u>CURRENT SUPPLIER</u> | <u>LOWEST RESPONSIBLE BID RATE (\$/kwh)</u> | <u>WINNING SUPPLIER</u> |
|---------------------------|----------------|---|----------------------------------|----------------------------|----------------------|----------------------------------|----------------------------|-------------------------|---|-------------------------|
| 4 | PSE&G | FP (mostly facilities) | GLP, LPL-S | Jun-13 | 24 Months | 600 | \$0.07750 | SJE | \$ 0.10026 | NOT AWARDED** |
| 5 | PSE&G | FP (outdoor and street lighting) | BPL, PSAL | Jun-13 | 24 Months | 215 | \$0.06195 | Hess | \$ 0.05290 | Hess |
| 6 | PSE&G | CIEP (6 Primary accounts, non-CCMUA) | LPL-P, HTS | Jun-13 | 24 Months | 6 | \$0.08195 | Hess | \$ 0.07760 | Hess |
| 7 | PSE&G | CIEP (6 Primary accounts, CCMUA & Camden Corrections) | LPL-P, HTS | Jun-13 | 24 Months | 6 | \$0.08195 | Hess | \$ 0.07110 | Hess |
| 8 | PSE&G | CIEP | LPL-P, HTS | Jun-13 | 24 Months | 12 | \$0.08195 | Hess | \$ 0.07340 | NOT AWARDED** |

Please note the following:

- ***Bid Pricing Option #4** was not awarded because the majority of accounts in this category were projected to not save vs. the Utility's "Price to Compare"; some of these accounts will be re-bid. See further explanations below on Page 3 and Page 4.
- **** Bid Pricing Option #8** was not awarded because these accounts were awarded under Pricing Options 6 and 7, respectively.
- **"BGS-CIEP" stands for Basic Generation Service – Commercial and Industrial Energy Pricing.** These are the "PRIMARY-Service" accounts, and belong to only the largest energy users in the State. [In the entire SJPC, these are the only entities with this type of account: PSE&G: Camden County, Gloucester County, CCMUA, GCUA, Camden County College, Gloucester County College, Gloucester County Vocational-Technical School District and Borough of Collingswood. ACE: Camden County College, Gloucester County College and Gloucester County Vocational-Technical School]. All others are Secondary-Service.
- **"BGS-FP" stands for Basic Generation Service – Fixed Priced.** These are the "SECONDARY-Service" accounts. Within this FP Category, every participant's accounts have been categorized even further (generally, according to whether the service is for a Facility or whether it is for Street Lighting).
- **Supply versus Delivery.** Please be reminded that the rates above are not inclusive of delivery charges from your local utility company. The utility delivery rates are regulated, and will typically be in the range of \$0.025-0.045/kWh. This delivery rate should be added to the rates above to determine an "all-in" electric rate.
- **Billing.** For the accounts included in this bid, you may now receive 2 separate bills for service; one from the utility and one from the energy supplier (Hess) that was the successful bidder for each respective account category.

2.0 BID DISCUSSION: BACKGROUND, SAVINGS PROJECTIONS, MARKET CONDITIONS, ETC.

SJPC Background:

From 2004 - 2009, the SJPC's bids for retail electric service included only Primary-service electric accounts; this is due to both their (hourly, market-priced) default rate structure as well as to penalties for not switching to a retail energy provider for service. For all other ("Secondary") electric accounts (which means the vast majority of SJPC participants), the least-cost option for electric service was to remain with the utility and receive default service [called Basic Generation Service ("BGS"); this is also commonly referred to as a customer's "Price to Compare"]. For most of the time since the inception of deregulation in 2003, retail market prices had not fallen to a point that would enable energy suppliers to offer savings versus the BGS; however, this condition changed in late 2008 and has continued into 2013.

When the opportunity for savings for Secondary-service accounts became apparent, the SJPC's program was expanded to include other local government entities within the SJPC counties. With the last 2 bid processes, we have further expanded the program to include all secondary accounts (even street lighting). Our goal for all participants with secondary accounts is to secure fixed rates that are lower than the utility's BGS rates.

The SJPC bids continue to include the larger, Primary-service accounts; the goal for these accounts is to secure the lowest possible fixed rates to achieve budget certainty and longer-term rate stability. These Primary accounts also make our bid package very attractive to suppliers. The SJPC has accomplished these goals and has generated substantial savings for all participants.

A Note about Future Savings: BGS Rates are falling. It should be noted that, each February, our State's four (4) electric utility companies conduct an auction process to secure wholesale power supply to serve all customers in New Jersey that receive BGS service (see www.bgs-auction.com for more information). The results of the auction process dictate the BGS rates that go into effect each June 1; our State's BGS rates are set and re-set every year. Over the past few years, the BGS rates have trended downward; therefore, the savings opportunity represented by the gap between the BGS default utility price and the current retail market price has closed for some types of accounts. Many accounts (PSE&G Secondary-service accounts, for

instance) are already projected not to save versus the BGS Price to Compare; this is why this account category was not awarded in this recent bid process.

Account/Meter Categories, Product and Term:

Delivery locations for Participating Members in the SJPC span two electric utility service territories, PSE&G and Atlantic City Electric (ACE). Therefore, we must categorize our bid pricing by Utility Service Provider, as well as by each Utility's various rate classifications. These categories are outlined below:

Atlantic City Electric (ACE) Service Territory:

1. Primary accounts: Rate Classes AGS-Primary, MGS-Primary, accounts > 500 kW
2. Secondary accounts: Rate Classes AGS, MGS and DDC (mostly facilities)
3. Secondary accounts: Rate Classes SPL and CSL (mostly outdoor/street lighting)

Public Service Electric & Gas (PSE&G) Service Territory:

1. Primary accounts, Rate Classes LPL-P, HTS, LPLS > 500 kW
2. Secondary accounts, Rate Classes GLP, LPL-S (mostly facilities)
3. Secondary accounts, Rate Classes BPL, PSAL (mostly outdoor/street lighting)

Most SJPC Participating Entities have electric accounts that fall into more than one category.

For all account categories, we requested all-inclusive fixed pricing for a 12 and 24-month period. The service ending date for all accounts is intended to be uniform (June 2015).

Complete Bid Response Summary (including options not awarded) and Bid Award:

A total of five (5) energy suppliers responded to the initial bid package: Hess Corporation, South Jersey Energy, Reliant Energy, Constellation New Energy and Champion Energy. Hess Corporation was the lowest responsible bidder for all pricing categories.

PSE&G Secondary (Facility) Accounts NOT Awarded: The reason that the PSE&G Secondary-service Facility accounts (Rate Classes GLP and LPL-S) were not awarded is because the low bid rate was not lower than the Class Average Price-to-Compare for this category. These PSE&G Facility accounts are currently being served by SJE under their original contract, and will continue to be served at their existing bid rate until the June 2013 meter read. This category of accounts is being re-bid in June. Our goal is to generate savings for at least some of the accounts that fall within this category for a period of up to 24 months

Performance and Projected Savings:

PRIMARY-Service Accounts

As compared to the SJPC's last bid for Primary-Service Accounts (conducted on October 10, 2011); the rates secured in this bid process are 13% lower for PSE&G Primary accounts for the CCMUA and Camden County Corrections, 5% lower for all other PSE&G Primary accounts (Camden and Gloucester County, GCUA, etc.) and 2.4% higher for ACE Primary accounts. Below please find a comparison of bid prices and a summary of projected savings by Participant. Projected savings herein are based on contract rate-over-contract rate.

Comparison of Bid Results for PRIMARY-Service Accounts

| BID DATE AND SERVICE PERIOD | UTILITY SERVICE PROVIDER | | |
|-------------------------------|--|---|-----------------|
| | PSE&G Accounts (CCMUA and Camden County Corrections) | PSE&G Accounts (other Camden and Gloucester accounts) | ACE Accounts |
| 7/22/2010, [Jun11-Jun12] 12M | \$0.08246 / kWh | \$0.08246 / kWh | \$0.09225 / kWh |
| 10/20/2011, [Jun12-Jun13] 12M | \$0.08195 / kWh | \$0.08195 / kWh | \$0.08075 / kWh |
| 4/18/2013, [Jun13-Jun15] 24M | \$0.07110 / kWh | \$0.07760 / kWh | \$0.08270 / kWh |
| Difference/Savings, \$ | (\$0.0109) / kWh | (\$0.0043) / kWh | \$0.0019 / kWh |
| Difference/Savings, % | 13% decrease | 5% decrease | 2.4% increase |

Projected Annual Cost Savings by Participant for PRIMARY-Service Accounts

| Entity | Utility | Approximate Annual Usage (kWh) | Projected Cost Difference (Savings) for the Two-Year Period Jun13-Jun15 <i>(current contract price vs. new bid price)</i> |
|---------------------------|---------|--------------------------------|--|
| CCMUA | PSE&G | 32,343,000 | \$ (701,843) |
| Camden County | PSE&G | 15,469,000 | \$ (205,677) |
| Camden County College | PSE&G | 2,397,000 | \$ (20,854) |
| Gloucester County | PSE&G | 3,215,000 | \$ (27,970) |
| GCUA | PSE&G | 11,481,000 | \$ (99,885) |
| Collingswood | PSE&G | 1,083,000 | \$ (9,422) |
| Camden County College | ACE | 8,783,000 | \$ 33,375 |
| GCVTSD | ACE | 5,267,000 | \$ 20,015 |
| Gloucester County College | ACE | 5,169,000 | \$ 19,642 |
| Total Annual Usage: | | 85,207,000 | Total 2 Year Savings: \$ (992,619) |

SECONDARY-Service Accounts

As stated above, the SJPC's goal for Secondary-Service Accounts is to achieve savings versus the Utility's Price to Compare. In order to determine whether a particular group of accounts is projected to achieve savings, we utilize the "class average" Price to Compare for the respective rate classes included in that category. However, please note that each account actually has its own, specific Price to Compare, which factors in the operating characteristics of the account. So, while the projections are based on the low bid rate versus the "class average" benchmark, actual savings are going to vary by account.

INSTRUCTIONS TO CALCULATE SAVINGS: If needed, this table can be used as a reference to calculate savings. This can be done by cross-referencing the corresponding rate class on the utility bill with this table herein.

For Example: an account in Atlantic City Electric territory with rate class Monthly General Service or Annual General Service has a new rate at \$0.0849 per kWh. The price to compare rate is \$0.10113 per kWh. The savings per kWh is \$0.0162. Taking the annual electric consumption in kilowatt-hours (i.e. 10,000 kWh) and multiplying by the savings per kWh (\$0.0162) generates the estimated annual savings (\$1,620 per year).

Below is our bid summary for the SECONDARY rate categories, which includes a column with the "Class Average" Price to Compare.

For an Entity-specific projection of anticipated cost savings under this contract, you may contact Shawn Tejani Dome-Tech directly or send an email request to s_tejani@dome-tech.com.

Projected Savings for SECONDARY-Service Accounts

| BID PRICING OPTION | UTILITY | ACCOUNT CATEGORY/TYPE | UTILITY BILL RATE CLASSES | SERVICE START MONTH | CONTRACT TERM | Approximate # of ACCOUNTS | CURRENT RATE (2012) | CURRENT SUPPLIER | LOWEST RESPONSIBLE BID RATE (\$/kWh) | WINNING SUPPLIER | 2013 Average Price to Compare (\$/kWh) | Savings (Low Bid Rate vs. PTC) (\$/kWh) | % Savings vs. PTC |
|--------------------|---------|----------------------------------|---------------------------|---------------------|---------------|---------------------------|---------------------|------------------|--------------------------------------|------------------|--|---|-------------------|
| 1 | ACE | FP (mostly facilities) | MGS, AGS, DDC | Jun-13 | 24 Months | 1850 | \$0.08695 | Hess | \$ 0.0849 | Hess | \$ 0.10113 | \$ 0.01623 | 16% |
| 2 | ACE | FP (outdoor and street lighting) | SPL and CSL | Jun-13 | 24 Months | 600 | \$0.06000 | SJE | \$ 0.0525 | Hess | \$ 0.07898 | \$ 0.02648 | 34% |
| 4 | PSE&G | FP (mostly facilities) | GLP, LPL-S | Jun-13 | 24 Months | 600 | \$0.07750 | SJE | \$ 0.10026 | NOT AWARDED | \$ 0.09500 | \$ (0.00526) | -6% |
| 5 | PSE&G | FP (outdoor and street lighting) | BPL, PSAL | Jun-13 | 24 Months | 215 | \$0.06195 | Hess | \$ 0.05290 | Hess | \$ 0.05729 | \$ 0.00439 | 8% |

Atlantic City Electric:

- Facility accounts are projected to save 16% versus the Class-Average PTC.
- Outdoor/Street Lighting accounts are projected to save 34% versus the Class-Average PTC

PSE&G:

- Facility accounts will be re-bid (low bid rate was not lower than the Class-Average PTC).
- Outdoor/Street Lighting accounts are projected to save 8% versus the Class-Average PTC.

Additional Information

ACE Facility accounts were awarded to Hess Corporation for service start in June 2013 for 24 months; therefore, facility accounts in ACE territory will continue service with Hess at the new lower rate of \$0.0849/kWh. As compared to the SJPC's last bid for Secondary-service accounts, the new rates have decreased by approximately 2.3%.

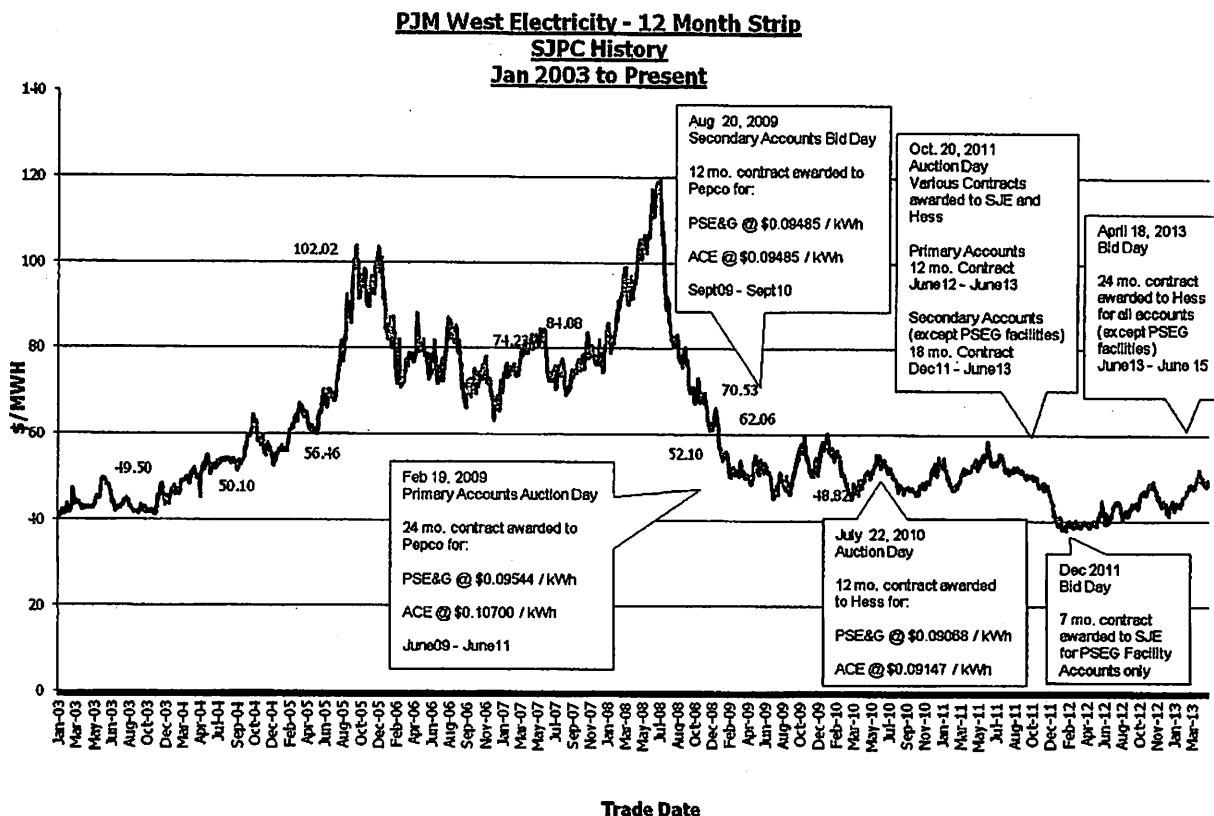
ACE Street Lighting accounts were awarded to Hess Corporation for service start in June 2013 for 24 months; therefore, these accounts in ACE territory will switch service providers from SJE to Hess at the new lower rate of \$0.0525/kWh. As compared to the SJPC's last bid for these Secondary-service accounts, the new rates have decreased by approximately 12.5%.

PSE&G Street Lighting accounts were awarded to Hess Corporation for a service start in June 2013 for 24 months; therefore, these accounts in PSE&G territory will continue service with Hess at the new lower rate of \$0.05290/kWh. As compared to the SJPC's last bid for these Secondary-service accounts, the new rates have decreased by approximately 14.6%.

PSE&G Facility Accounts were not awarded due to savings versus Price to Compare and the explanation provided above on Page 4. These accounts will remain with South Jersey Energy until the June 2013 meter read date and then return to service with PSE&G. The SJPC plans to re-bid a portion of these accounts that are most likely to save versus the utility default rate. This contract will most likely start with the July or August meter read date.

Energy Market Conditions and SJPC Bid History:

Below please find a graph that shows the last several years' worth of market settlement prices for electricity. The graph shows the average closing prices of a rolling 12-month period of energy futures prices. The graph is representative of the commodity, alone; it does not include any of the additional supply/generation components (capacity, transmission, losses, ancillary services, etc.) that comprise a retail energy price. It is intended to provide an indication of the level of pricing that a particular customer might expect to see, but the graphs do not account for the specific load profile of any individual energy user. We have noted the SJPC's recent electric bid history herein.



Ongoing Contract Support and Budget Assistance:

Throughout the course of this contract, you may contact Dome-Tech for assistance with contract questions, budgeting assistance, billing issues, or general energy-related questions.

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 121-2013**

**A RESOLUTION EXTENDING THE AGREEMENT BETWEEN THE
CITY OF NORTHFIELD AND THE CITY OF LINWOOD TO SHARE A
POLICE CHIEF/SHARE POLICE CHIEF SERVICES FOR A PERIOD OF
ONE YEAR**

WHEREAS, N.J.S.A. 40A:65-4 allows the City of Linwood and the City of Northfield to enter into shared services; and

WHEREAS, the City of Northfield and the City of Linwood had previously entered into an Agreement to Share a Police Chief/Share Police Chief Services that commenced June 30, 2011 and expired on June 29, 2012, and by Resolution No. 106-2012, extended the agreement to continue from June 30, 2012 to June 29, 2013; and

WHEREAS, the City of Linwood and the City of Northfield are desirous of extending this Agreement for an additional period of one year pursuant to the terms and conditions of the attached Extension Agreement;

NOW, THEREFORE, BE IT RESOLVED by City Council of the City of Northfield, Atlantic County, New Jersey, that the Extension Agreement attached hereto as **Exhibit A** is hereby approved.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of June, 2013.

Mary Canesi, RMC, Municipal Clerk

City of Northfield, NJ Resolution No. 121-2013 Exhibit A
Police Chief 2013 Interlocal - Salaries & Benefits - July 1, 2013
July 1, 2013 - June 30, 2014

| | | <u>Chief</u> | Linwood Share <u>50%</u> |
|-------------------|--------|---------------|-----------------------------|
| Salary | | \$ 134,640.00 | \$ 67,320.00 |
| Longevity | | \$ - | \$ - |
| Vacation Buy-Back | | \$ - | \$ - |
| Total S/W | | \$ 134,640.00 | \$ 67,320.00 |
| | | | |
| Mcare | 1.45% | \$ 1,952.28 | \$ 976.14 |
| Unemployment | 0.70% | \$ 948.20 | \$ 474.10 |
| Worker's Comp | 10.00% | \$ 13,464.00 | \$ 6,732.00 |
| PFRS | 14.79% | \$ 19,906.52 | \$ 9,953.26 |
| | | | |
| Health Benefits* | | \$ 20,440.52 | \$ 10,220.26 |
| | | | |
| Total Cost | | \$ 191,351.53 | \$ 95,675.76 |

*Net of employee contribution
Premium will increase 1/1/14

**ONE YEAR EXTENSION OF AGREEMENT BETWEEN THE CITY OF
NORTHFIELD AND THE CITY OF LINWOOD TO SHARE A POLICE
CHIEF/SHARE POLICE CHIEF SERVICES**

WHEREAS, the City of Linwood (hereinafter "Linwood") and the City of Northfield (hereinafter "Northfield") have entered into an Agreement to Share A Police Chief/Share Police Chief Services Agreement effective June 30, 2011; and

WHEREAS, the Agreement between Northfield and Linwood to share a Chief of Police was for a term of one year; and

WHEREAS, subject to the terms of this Extension Agreement, Northfield and Linwood desire to extend the Agreement for an additional one year commencing June 30, 2013 and expiring June 29, 2014;

IT IS on this 25th day of June, 2013 **AGREED** as follows:

1. The Agreement Between the City of Northfield and the City of Linwood to Share a Police Chief/Share Police Chief Services is hereby extended from June 30, 2013 – June 29, 2014.
2. All terms and conditions of said Agreement shall remain in full force and effect, except as modified by this Extension Agreement.
3. Robert James, as the Chief of Police under the Shared Services Agreement shall be entitled to a 2% raise from the prior salary. Attached hereto as **Exhibit A** is a revised cost estimate of Chief Robert James for the current year. The health benefits costs will be adjusted on January 1, 2014.
4. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their respective Mayors and their Municipal Seals affixed hereto and attested by their respective clerks the day and year first above written.

ATTEST:

CITY OF NORTHFIELD

Mary Canesi, City Clerk

BY: _____
Vincent Mazzeo, Mayor

ATTEST:

CITY OF LINWOOD

Leigh Ann Napoli, City Clerk

BY: _____
Richard L. DePamphilis, III, Mayor

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 122-2013**

**REFUND OF OVERPAYMENT OF TAXES
BLOCK 42 LOT 1.23**

BE IT RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that a refund of overpayment of 2013 taxes be authorized as follows:

| <u>BLK</u> | <u>LOT</u> | <u>PROPERTY ADDRESS</u> | <u>REFUND TO:</u> | <u>AMT</u> |
|-------------------|-------------------|------------------------------------|--|-------------------|
| 42 | 1.23 | 611 Herzel Avenue | Jane and Chris Foster 611 Herzel Avenue Northfield, NJ 08225 | \$ 1,566.13 |

Cindy Ruffo, CTC

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of June, 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 123-2013**

TO HIRE A LABORER IN THE PUBLIC WORKS DEPARTMENT

WHEREAS, the need exists to fill the position of Laborer in the Public Works Department; and

WHEREAS, having first been satisfied that the applicant has the necessary qualifications required for the position, Department of Public Works Manager Jim Clark has recommended that Nelson Snowden be hired as Laborer.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that Nelson Snowden be hired as Laborer, effective June 26, 2013, and subject to understanding and completion of the following:

1. Compliance with the Policies and Procedures of the City
2. Satisfactory results of Physical Examination
3. Probation period 90 days from date of hire
4. Longevity not included in negotiations since May 1996
5. Satisfactory driving record
6. Qualify for CDL License
7. Not Entitled to Chapter 88

IT IS FURTHER RESOLVED by the Council of the City of Northfield that the hiring of Nelson Snowden is hereby approved.

IT IS FURTHER RESOLVED that compensation for Nelson Snowden shall be based on an annual salary of \$23,500. Said salary shall be separately set forth in the Municipal Salary Ordinance as required by NJSA 40A:9-140.10.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of June, 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 124-2013**

**A RESOLUTION AMENDING RESOLUTION 103-2013,
WHICH ESTABLISHED SALARIES FOR NON-UNION EMPLOYEES
OF THE CITY OF NORTHFIELD FOR 2013**

BE IT RESOLVED by the Governing Body of the City of Northfield, that resolution 103-201 establishing salaries for non-union employees in the City of Northfield be amended effective January 1, 2013, as follows:

| | |
|---------------|-----------------------|
| Fire Official | \$ 7,914.00 Per Annum |
|---------------|-----------------------|

I, Mary Canesi, Municipal Clerk, do hereby certify that the foregoing Resolution was adopted at a Regular meeting of the City Council of Northfield, held this 25th day of June 25, 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 125-2013**

INSERTING AN ITEM OF REVENUE IN THE 2013 BUDGET

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation of equal amount, and

WHEREAS, the City of Northfield has been awarded a \$16,980.91 grant from the New Jersey Department of Environmental Protection, Clean Communities Grant, and wishes to amend its 2013 Budget to include this amount as revenue.

SECTION 1:

NOW THEREFORE BE IT RESOLVED, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2013:

Miscellaneous Revenue

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

State of New Jersey Administrative Office of the Courts
2012 Alcohol Education, Rehabilitation and Enforcement Fund

SECTION 2:

BE IT FURTHER RESOLVED, that a like sum of \$1,187.43 is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from 5% Caps Public and Private Program Off-Set by Revenues:

State of New Jersey Administrative Office of the Courts
2012 Alcohol Education, Rehabilitation and Enforcement Fund

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 28th day of May, 2013.

Mary Canesi, RMC, Municipal Clerk

Adopted:

Mayor Vincent Mazzeo

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 126-2013**

**TO AUTHORIZE A CHANGE IN THE NUMBER OF HOURS WORKED
PER WEEK FOR SEASONAL CONCESSION STAND ATTENDANT**

WHEREAS, Loretta Mazzone was hired on May 15, 2013 for the position of seasonal concession stand attendant for Birch Grove Park for an assignment not to exceed 6 months in length, for up to a 21-hour work week; and

WHEREAS, there is a need to increase the number of hours per work week for Loretta Mazzone to up to a 32-hour work week.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that Loretta Mazzone is authorized to be scheduled for work as seasonal concession stand attendant for up to 32-hours per week.

BE IT FURTHER RESOLVED that all other terms and conditions of employment as outlined in hiring Resolution No. 94-2013 shall remain unchanged.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of June 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 127-2013**

**AUTHORIZE THE HIRING OF BRITTNEY ANN JARVIS AS
SEASONAL CONCESSION STAND ATTENDANT FOR BIRCH GROVE
PARK**

WHEREAS, there is a need to fill the position of seasonal concession stand attendant for Birch Grove for an assignment not to exceed 6 months in length; and

WHEREAS, advertisements were duly made, applications were received and interviews were held.

WHEREAS, it is the recommendation of Vicky Rutter, Park Supervisor, and Tim Carew, Birch Grove Park Council Chair, that Brittney Ann Jarvis be hired for the position.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that Brittney Ann Jarvis is authorized to be hired as seasonal concession stand attendant commencing Wednesday, June 26, 2013.

IT IS FURTHER RESOLVED that compensation for Brittney Ann Jarvis shall be \$7.50 per hour for up to a 21-hour work week.

IT IS FURTHER RESOLVED that Brittney Ann Jarvis is not entitled to benefits and shall comply with the Policies and Procedures of the City of Northfield.

BE IT FURTHER RESOLVED by the Council of the City of Northfield that the hiring of Brittney Ann Jarvis is hereby approved.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of June 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 128-2013**

**A RESOLUTION FOR THE CANCELLATION OF
GRANT FUND RECEIVABLES AND APPROPRIATION RESERVES**

WHEREAS, certain Grant balances remain on the City's balance, and it has been determined that they are no longer required; and

WHEREAS, it is necessary to formally cancel said balances.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Northfield, County of Atlantic that the following unexpended appropriation and receivable balances of the Grant Fund be cancelled:

| Grant | Receivable | Appropriation |
|-------------------------------|-------------------|----------------------|
| 2012 Municipal Alliance Grant | \$ 5,374.12 | \$ 8,493.47 |

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of June, 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 129-2013**

**AUTHORIZING SCHAEFFER, NASSAR, SCHEIDEGG CONSULTING
ENGINEERS TO PROCEED WITH CERTAIN PROJECTS**

WHEREAS, Schaeffer, Nassar, Scheidegg Consulting Engineers LLC have submitted expenditure requests outlining professional engineering services that will be provided to the City of Northfield; and

WHEREAS, copies of said expenditure requests have been provided to the City Council for their review; and

WHEREAS, City Council has deemed it appropriate to authorize the expenditure of these monies as follows:

| <u>Project Description</u> | <u>Estimated Purchase Order Amount</u> |
|---|---|
| Engineering Services – Survey and Engineering Design for the project known as“ Reconstruction of Broad Street Phase II” | \$ 14,302.40 |
| | |
| | |
| Total | \$ 14,302.40 |

WHEREAS, Certification of Availability of Funds has been received from the Chief Finance Officer.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that this Project is approved as submitted by Schaeffer, Nassar, Scheidegg Consulting Engineers.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield held this 25th day of June, 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 130-2013**

**RESOLUTION APPROVING APPOINTMENT OF VOLUNTEER TO ASSIST
THE ECONOMIC DEVELOPMENT COMMISSION WITH ITS BUSINESS
SURVEY PROJECT**

WHEREAS, the Economic Development Commission of the City of Northfield is desirous of conducting a survey of the various and assorted businesses in the City of Northfield; and

WHEREAS, the Economic Development Commission of the City of Northfield has identified an individual willing to volunteer his/her time to assist the Economic Development Commission with the implementation of this business survey; and

WHEREAS, the Economic Development Commission of the City of Northfield has requested the City of Northfield's permission to utilize the volunteer to assist the Economic Development Commission with the implementation of this business survey; and

WHEREAS, the Council of the City of Northfield is in support of the business development and growth in the City of Northfield and believes that the survey proposed by the Economic Development Commission may assist the Economic Development Commission in fostering and enhancing development and growth of the businesses located in the City of Northfield.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Northfield approves the Economic Development Commission's request to utilize volunteer services to assist the Economic Development Commission with the implementation of this business survey. The foregoing approval is specifically conditioned upon the execution of an Agreement by and between the City of Northfield, the Economic Development Commission and the volunteer prepared and approved by the Solicitor of the City of Northfield governing the terms and conditions of the volunteer services to be rendered. Said Agreement shall include, but not be limited to, provisions acknowledging the strictly volunteer nature of services and requiring an indemnification and hold harmless agreement from the volunteer to the City of Northfield, safety training for the volunteer, a satisfactory background check and proof of adequate medical insurance.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 25th day of June, 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD NJ
RESOLUTION NO. 131-2013**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS
OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-
12, REGARDING PERSONNEL MATTERS AND CONTRACT
NEGOTIATIONS WITH REGARD TO A STEP 4 GRIEVANCE FILED BY
MAINLAND PBA LOCAL NO. 77**

WHEREAS, the City Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the City Council of the City of Northfield to discuss in a session not open to the public certain matters relating to items authorized by NJSA 10:4-12b, specifically with regard to a step 4 grievance filed by Mainland PBA Local 77 in the matter of use of compensatory and vacation time as terminal leave; and

WHEREAS, the Mainland Local PBA No. 77 has advised that a possible resolution to the Step 4 Grievance may involve an agreement to extend certain terms of their existing collective bargaining agreement and this Executive Session shall be convened to discuss the personnel matter and the resulting contract negotiations, both of which are authorized by NJSA 10:4-12b.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED, that any vote on the matter will be held in public session.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of June 2013.

Mary Canesi, RMC, Municipal Clerk